

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) March 30, 2009

A resolution amending purchase order PO072948 to Vehicle Maintenance Program, Inc originally awarded by seal bid SB I001311A by increasing the purchase amount from \$92,972.50 to \$150,000.00 for the FY 2008-2009 renewal period for the provision of child safety seats to be distributed by the Memphis and Shelby County Health Department, amending the FY2008-2009 operating budget of the City Court Child Safety Seat Fund accordingly, appropriating \$57,027.50 for said purpose, and approving said increase for the FY2009-2010 renewal period. This item requires an additional expenditure of funds in the amount of \$57,027.50. Sponsored by Commissioner Joyce Avery.

CHECK ALL THAT APPLY BELOW:

This Action does NOT require expenditure of funds.

This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____ : County CIP Funds: \$ _____

State Grant Funds: \$ _____ : State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ _____

Other funds (Specify source and amount): \$ _____

Other pass-thru funds (Specify source and amount): \$ 150,000.00 City Court Fines

Originating Department: Health Department - Community Services

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary Bright 545-4963 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 545-4514 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

A resolution amending purchase order PO072948 to Vehicle Maintenance Program, Inc originally awarded by seal bid SB I001311A by increasing the purchase amount from \$92,972.50 to \$150,000.00 for the FY 2008-2009 renewal period for the provision of child safety seats to be distributed by the Memphis and Shelby County Health Department, amending the FY2008-2009 operating budget of the City Court Child Safety Seat Fund accordingly, appropriating \$57,027.50 for said purpose, and approving said increase for the FY2009-2010 renewal period. This item requires an additional expenditure of funds in the amount of \$57,027.50. Sponsored by Commissioner Joyce Avery.

WHEREAS, That Shelby County Government on behalf of the Memphis and Shelby County Health Department awarded a Sealed Bid (I001311A) to Vehicle Maintenance Program Inc. in the amount of \$92,972.50 on June 28, 2007 for the period July 1, 2007 through June 30, 2008 for the provisions of child safety seats to include infant safety seats, booster child safety seats, and convertible child safety seats; and;

WHEREAS, The seal bid SBI001311A awarded to Vehicle Maintenance Program, Inc. has two (2) additional one (1) year renewal periods beginning July 1, 2008 through June 30, 2009 and July 1, 2009 through June 30, 2010 to provide child safety seats, and; .

WHEREAS, Shelby County Government on behalf of the Memphis and Shelby County Health Department desires to increase the expenditures to Vehicle Maintenance Program, Inc. in the amount of \$57,027.50 for the remainder of both renewal periods, thereby increasing the purchase order amount from \$92,972.50 to \$150,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the purchase order with Vehicle Maintenance Program, Inc. be and is hereby amended by increasing the purchase amount for the FY 2008-2009 and FY 2009-2010 renewal periods in the amount of \$57,027.50, said increase for the FY 2009-2010 renewal period is hereby approved subject to the adoption of the fiscal year operating budget by the Board of County Commissioners.

BE IT FURTHER RESOLVED, That the FY 2008-2009 operating budget of the City Court Child Safety Seat Fund be and is hereby amended in accordance herewith and said funds be and are hereby appropriated.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute any and all documents necessary in accordance with this resolution, an executed copy of which is to be placed on file in the Contracts Administration Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

BE IT FURTHER RESOLVED, That this resolution shall take effect immediately, the public welfare requiring the same.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

Request approval to increase an existing Sealed Bid Award (I001311A) from \$92,972.50 to \$150,000.00 for the period July 1, 2008 – June 30, 2009 and for the period July 1, 2009 – June 30, 2010.

Child Car Safety Seats, including infant safety seats, booster child safety seats, and convertible child safety seats are distributed in the Memphis and Shelby County Health Department's City Court Child Safety Seat Program.

II. Source and Amount of Funding

City Court Child Safety Seat Program
Budget No. 295-400513 \$150,000.00

III. Additional Information Relevant to Approval of this Item

- A. Administration recommends approval of this resolution.
- B. There is a cost to the County for this activity.